11A

ADMINISTRATIVE - INTERNAL USE ONLY

8-10

AGENCY ORIENTATION PROGRAMS

* ENTER-ON-DUTY ORIENTATION

Audience: All new employees

Length: Four days

* CAREER TRAINING PROGRAM

Audience: Career Trainees

Length: Ca. One year

* INTRODUCTION TO CIA

Audience: Professionals other than Career Trainees

(Ca. 3-6 months after EOD)

Length: Four days

* AGENCY ORIENTATION and OFFICE PROCEDURES

Audience: Clerical employees

Length : Three days

* Component orientation programs

e.g.

Office of Communications New Analyst Course S&T Orientation

ADMINISTRATIVE - INTERNAL USE ONLY